



Wisconsin Department of Public Instruction
**IMMIGRANT CHILDREN AND YOUTH GRANT
APPLICATION/PLAN**
PI-2976 (Rev. 10-05)

Collection of this information is a requirement of Title III, Part A of No Child Left Behind Act of 2001, Section 3114(d)(1).

For additional information contact Brenda Aphayrath at (608) 267-2443 or
brenda.aphayrath@dpi.state.wi.us

INSTRUCTIONS: Complete and return **original** and **one** copy no later than **DECEMBER 15, 2005** to:

**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
BILINGUAL/ESL PROGRAM
ATTN: BRENDA NOY APHAYRATH
IMMIGRANT CHILDREN AND YOUTH PROGRAM
P.O. BOX 7841
MADISON, WI 53707-7841**

For Project Year: _____ **to** _____
(Including Summer) *Month/Year* *Month/Year*

I. GENERAL INFORMATION

Title of Project

Applicant

Mailing Address *Street, City, State, Zip*

Contact Person

Title

Telephone *Area/No.*

E-Mail

Fax *Area/No.*

Program Coordinator *If other than contact person*

Title

Telephone *Area/No.*

E-Mail

Fax *Area/No.*

Program Coordinator's Mailing Address, *Street, City, State, Zip*

II. ASSURANCES

The applicant hereby gives assurance to the State Superintendent of Public Instruction that: *All must be checked.*

- ☐ 1. The Immigrant Children and Youth grant funds will be used to meet the cost of providing the authorized supplementary educational services to immigrant students.
- ☐ 2. The administering agency, after consultation with appropriate officials, shall provide for the benefit of students enrolled in nonpublic schools secular, neutral, and nonideological services, materials, and equipment necessary for the education of immigrant children and youth enrolled in the nonpublic elementary or secondary schools, or Institutions of Higher Education (IHE).
- ☐ 3. The control of Immigrant Children and Youth grant funds and the title to any materials, equipment, and property repaired, remodeled, or constructed with these funds shall be in an administering agency for the uses and purposes provided in this application.
- ☐ 4. The provisions of services to immigrant children and youth enrolled in programs, elementary and secondary schools, and institutions of higher education shall be provided by employees of an administering agency or through contract by that agency with a person, association, agency, or corporation who or which, in the provision of such services, is independent of that agency and of any religious organization; and any employment or contract shall be under the control and supervision of the administering agency, and these funds shall not be commingled with federal, state, local funds, or private funds.
- ☐ 5. The agency shall submit periodic reports that may be requested by the DPI and shall provide the DPI or federal government with information or records requested relative to the expenditures of the Immigrant Children and Youth grant funds and/or services rendered. The agency shall attend department scheduled meetings.
- ☐ 6. Programs and services offered will be conducted in accordance with all federal, state, and local laws and all requirements set forth in policies and procedures as issued by the Wisconsin Department of Public Instruction.

III. SIGNATURE

Name of Agency Administrator

Signature of Agency Administrator

Date Signed



	IV. STUDENTS TO BE SERVED	
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Instructions:

List under column one the national origin of immigrant children and youth to be served under this program at each age level. In column two indicate the number of immigrants or their children to be served who are of the same national origin by gender and by total.

Note: Make additional pages as necessary.

1. National Origin of Immigrants <i>Indicate total number by ethnic/national origin group.</i>	2. Number of Immigrants	Male	Female	Total
A. Pre-Kindergarten to Grade 12 Children				
	a. Up to and including 5 years of age			
	b. 6 to 14 years of age			
	c. 15 years of age and older			
B. Adults/Parents				
C. College/University Students				
	a. Doctoral Level			
	b. Masters Level			
	c. Junior/Senior Level			
	d. Sophomore Level			

V. NARRATIVE

Format Instructions: For each of the items listed, attach a written description of how the project will address the specifics of that item. The responses should follow the numbering sequence of the items with boldface headings used to identify the responses. Responses should be concise and to the point.

A. Invitational Priorities All applicants are advised to incorporate the following elements into the proposal:

1. Instructional/tutoring services and materials for the most recent arrivals from foreign country, to the extent possible, with a native language support.
2. Capacity building: Staff development for educators serving new immigrant children, including teacher training program for bilingual paraprofessionals or bilingual educational assistants or bilingual school personnel leading to teacher licensing or administration certification.
3. Effective instructional program for new arrivals, with significant increase, as compared to the average of the two preceding fiscal years, in the percentage or number of immigrant children and youth.
4. Parent involvement/parent training for new immigrant parents on issues related to the school programs and legal rights of English language learners.

B. Selection Criteria

The maximum score for all these criteria is 100. The following selection criteria will be used to evaluate the applications for a new grant under this competition.

a. Needs for the Project. (25 points)

- Demographic data including number of immigrant children and youth to be served and number of languages. Provide a narrative and/or data demonstrating a **significant increase** of new immigrant children and parents. (10 points)
- Comparison of academic achievement data of immigrant children and youth and their English speaking peers as measured by reliable and valid tests or assessment instruments. (5 points)
- Performance data on English proficiency and literacy skills as measured by reliable and valid tests or assessment instruments. (5 points)
- Summary of clearly specified needs including, but not limited to, the following areas: (5 points)
 - academic achievement;
 - English language development;
 - native language support in content area instruction;
 - capacity building (professional development); and
 - parent training.

b. Quality of Project Design. (25 points)

- Goals, objectives, and expected outcomes are clearly specified and, to the extent possible, measurable with reliable and valid tests or assessment instruments. (10 points)
- The extent to which the proposed project is designed to build capacity and yield results that extend beyond the grant period. (10 points)
- The extent to which the proposed project will be coordinated with institutions of higher education (IHE), community-based resources, and state and federal resources. (5 points)

c. Management Plan and Budget Allocation: Project Activities or Services and Budget for Each Major Activity. (25 points)

- Activities or services are appropriate and linked to the needs, goals, and objectives. (10 points)
- The budget is earmarked for each major activity. (5 points)
- The management plan is designed to provide information on the action plans for activities or services, timelines, milestones (for major accomplishments), responsible persons and/or participants. (10 points)

d. Quality of Project Personnel. (5 points)

- Qualifications, duties, and responsibilities of the project director or coordinator are specified. (3 points)
- Nondiscriminatory statement and practice and the extent to which the applicant encourages applications for employment from persons who are members of the underrepresented groups based on race, color, national origin, gender, age, or disability. (2 points)

c. Adequacy of Resources and Collaborations. (10 points)

- The adequacy of support, including facilities, equipment, supplies, and other resources from the applicant organization. (5 points)
- The extent to which the costs are reasonable in relation to the objectives, activities, and expected outcomes. (5 points)

d. Quality of Project Evaluation. (10 points)

- Formative evaluation: Evaluation of the process. (2 points)
- Summative evaluation: Evaluation of the product or outcome (3 points)
- Data collection and analysis for goals and objectives. (5 points)

	VI. BUDGET	
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Complete both sections A (Federal) and B (State) for your annual budget. All expenditures should be shown in Section A **and** Section B.

A. For Federal Reporting

Report the expenditures listed below.

	Amount Requested	FOR DPI USE Amt. Approved	Budget Modification	
			Amount Requested	FOR DPI USE Amt. Approved
1. Educational Services				
(a) Content/academic instruction				
(b) English as a second language (ESL) instruction				
(c) Native language support/maintenance/instruction				
(d) Other training/learning/counseling activities				
(e) Special materials and supplies				
(f) Other <i>Specify</i>				
Subtotal 1				
2. Additional Basic Instructional Support Services				
(a) Classroom supplies				
(b) Overhead costs				
(c) Computers/accessories/technology				
(d) Acquisition or rental of space				
(e) Transportation				
(f) Other <i>Specify</i>				
Subtotal 2				
3. Preservice/Teacher Training				
(a) Tuition and fees				
(b) Books and materials				
(c) Stipends during internship				
(d) Conference/dissemination				
Subtotal 3				
GRAND TOTAL				

B. For State Reporting

VII. BUDGET DETAIL	
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VII. BUDGET DETAIL

A.
Item Name
*Includes all items budgeted under Purchased
Services Classification (e.g., consultant, travel,
postage, printing, telephone).*

A. Item Name <i>Includes all items budgeted under Purchased Services Classification (e.g., consultant, travel, postage, printing, telephone).</i>	B. Unit Cost	C. Estimated Total Cost	D. Purpose

	VII. BUDGET DETAIL (cont)	
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2. CAPITAL OBJECTS

A. Item Name	B. Quantity	C. Cost	D. Function

3. NON-CAPITAL OBJECTS

A. Item Name	B. Quantity	C. Cost	D. Function

4. PERSONNEL SUMMARY

List all personnel to be paid from the grant. If a vacancy exists which will be filled, indicate "Vacant" and attach position description.

A. Name	B. Position Title	C. FTE	D. Date(s) Service to be Provided	E. Salary	F. Fringe	G. Total
TOTAL ➤						

	FOR DPI USE ONLY	
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☐ Staff Review Completed

Date _____ Initials _____

☐ Comments

☐ Action: _____ Approve _____ Not Approve

Administrator, Division for Academic Excellence

➤

Date Signed